

Government Information Licensing Framework (GILF)

Final March 2010 v1.0.0

PUBLIC

Purpose

This Queensland Government Enterprise Architecture (QGEA) policy mandates the use of a consistent information licensing framework across the Queensland Government.

Scope

This policy relates to all domains within the information layer of the [Queensland Government Enterprise Architecture \(QGEA\)](#).

This policy applies to [government information](#)¹ which is made publicly available and where copyright to the State of Queensland is applied. For this policy, information includes data and information assets.

This policy aligns with the intent of *Right to Information Act 2009* and complements other information management requirements, such as [Queensland Public Sector Intellectual Property Principles and Guidelines](#), [Information Access and Use](#) (Information Standard 33), [Metadata](#) (Information Standard 34), [Information Asset Custodianship](#) (Information Standard 44), [Copyright Use](#) (Information Standard 46) and [QGEA Information Management Policy Framework](#).

It applies to all Queensland Government departments.

Policy statement

The Queensland Government will use a single consistent information licensing framework – the Government Information Licensing Framework (GILF) – to help users understand the lawful use and re-use they may make of government information.

¹ Government information is defined in the QGEA glossary
<http://www.qgcio.qld.gov.au/qgcio/resources/glossary/Pages/glossaryg.aspx>

This policy requires departments that create, hold and publish government information to select and apply licences that clearly specify how the work can be used or re-used.

When licensing government information, departments are required to consider the original source² of the information to be licensed. Implementing these practices will reduce the risk of legal liability by identifying personal and confidential requirements and copyright issue thus enabling broader use and re-use of government information.

To encourage re-use of government information, departments are required to select the least restrictive form of licence which will require information specialists, custodians and champions of information to consider more broadly who the potential users of government might be.

Policy benefits

The implementation of GILF will:

- reduce liability in the department associated with the public release of government information by putting in place practices to identify and protect personal and other confidential information, intellectual property rights and third party copyright materials contained in the work
- standardise the number and type of licence formats used by Queensland Government departments
- reduce the need for specialist memoranda of understanding between departments
- reduce administrative burden for both government and the user in managing the licensed material
- reduce duplication in the creation of government information by increasing the ability for re-use and sharing of information across jurisdictions.

Policy requirements

The QGEA GILF policy and position must be followed by departments when licensing government information. Any exemptions or extensions on implementation must be approved by Queensland Government Chief Information Office (QGCI0).

It is envisaged that departments will adopt and expand on the statements within the Policy requirements to reflect more accurately their specific circumstance.

Policy requirement 1: Apply GILF license to government information

Departments at a minimum must:

- incorporate GILF in departmental policies
- ensure that government information to be released by a department is licensed with one of the GILF licences or a licence (restrictive) which supports the GILF policy benefits
- apply the least restrictive use rights that are legally and operationally applicable to the government information to be licensed
- ensure that employees understand GILF consistent with their positions.

² Identifying third party works, personal or confidential information where permission for use or restrictions of release may apply.

Policy requirement 2: **Make explicit to users the legal uses that can be made of government information**

Departments at a minimum must ensure that information about GILF is available to users to enable them to understand Queensland Government's use of GILF, the Creative Commons licences and the Restrictive Licence and to recognise licence badges and other licence markings.

Implementation

Implementation of all policy requirements must be completed in accordance with the *QGEA GILF position*.

Issue and review

This QGEA policy is published within the QGEA and is administered by the QGCI0. It was developed by the Office of Economic and Statistical Research, Queensland Treasury, agency consultation feedback and approved by the Queensland Government Chief Information Officer on 12 March 2010.

This QGEA policy will be reviewed on an annual basis. The next review date is March 2011.

Licence



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